**Job Description**

Position: **Children, Youth, and Family Ministry Director**

Category: Full-time (40 hours per week)

Supervisor: Pastor

PURPOSE: To Serve Jesus Christ through Community of the Cross Lutheran Church by helping to DEVELOP and STRENGTHEN the ministry to youth and their families—encouraging their growth in faith, love, and obedience to the will of God.

**Summary:**

The purpose of this position is to coordinate and direct ministry that reaches children, youth, and their families through education, service, worship and fellowship activities that promote a growing relationship with Jesus Christ.  This position will provide leadership to fulfill the church’s mission statement which is: “Touching lives with the love of God.”

It is our hope that this position will help lead our church in developing new models of ministry that empower believing parents to take responsibility for the discipleship of their own children, help our church to minister to one another across generational lines and encourage us to develop a coherent discipleship pathway from birth through high school.

This position reports to the Pastor.

**Responsibilities:**

* Recruit, train, support and minister to volunteers for children, youth, and family ministry
* Plan, implement, and coordinate curriculum for children, youth, and family resulting in an integrated Christian formation program: Sunday School Program, Wednesday Night Lights, 6-12th Grade Sunday Mornings and Middle School / High School Youth Group Events
* Actively participate in the life of the church including worship, pulpit supply, synod and other Christian education, service and fellowship opportunities
* Advocate for children, youth, and families
* Cooperate with the Christian Education Commission and Pastor in the development of family and outreach ministries
* Attend the monthly Education Commission Meeting, staff meetings, monthly meetings of the Bloomington Youth Ministry Network and other meetings as directed by the Pastor.
* Prepare and submit content for each “Children, Youth, and Family News” insert in the congregation’s Crossbeam Newsletter.
* Coordinate and facilitate all aspects of First Communion instruction and Rite
* Coordinate and facilitate all aspects of the annual Sunday School Christmas Program
* Coordinate and facilitate all aspects of the Vacation Bible School Program
* Coordinate and facilitate all aspects of the Annual High School Mission Trip, Middle School Klein Ranch Bible Camp and Children and Family Luther Crest Bible Camp experiences
* Prepare a concise report on the Children, Youth and Family Ministry for the “Annual Report” of the congregation.
* Perform other related duties as appropriate and negotiated with the Pastor

**Qualifications and Competencies**:

To be personally committed to Jesus Christ, demonstrate team leadership skills, gifted and passionately committed to the ministry of equipping volunteers, possess experienced verbal and written communication skills, and be committed to the mission of Community of the Cross Lutheran Church.

* Personal relationship with God through faith in Jesus Christ
* Ability to communicate the Gospel
* High standard of Christian character
* Demonstrated excellence in communication, both written and verbal – including social media
* Ability to achieve strategic objectives and manage a budget
* Demonstrated ability to teach children and youth effectively
* Excellent interpersonal and people relationship skills
* Demonstrated ability to work effectively in collaboration with other ministry staff
* Integrity, positive attitude, mission-driven, and self-directed with demonstrated passion for seeing Christ formed in children, youth, and their families
* Demonstrated team leadership skills

 **Education and Experience**

* Minimum of Bachelor’s degree in related field or Masters preferred
* Background in education, counseling, child and family development, children, youth, and family ministry helpful
* Experience as a volunteer and /or staff in a school, Bible camp, church, or other educational setting
* Musical background preferred

**Compensation**

This is a full time position based on a 40-hour work week (including Wednesday evenings and Sunday mornings). Salary is dependent on education and experience and will be reviewed annually with respect to cost-of-living, merit, and personal need.

Rev. 6-30-19 (2)